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**MEMORANDUM**

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**TO:** CAMILLE PENNY  
**FROM:** TERRY FRANKLIN, JOHNATHAN MONTERROSA, OMAR MACIEL, ANTHONY LOPEZ  
**SUBJECT:** SECTION 4  
**DATE:** MARCH 20, 2016

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The purpose of this memo is to submit a draft of section 4. Section 4 contains our process for making our final decision and the final decision.

Attached is the preliminary draft of section 4. Within this document are: 1) tables of our listed criteria and their corresponding weight, 2) a Delphi matrix with weighted criteria, and 3) a final decision on what design is best for our team to pursue. Within this document we will discuss our decision process. Also, the final decision will be justified with more detail.

Please let us know of any possible improvements we can make.