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Memorandum

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To: Lonny Grafman

From: Alex Simmons, Spencer Davis, Shannon McHatton, Andrea Pedroza

Subject: Section IV Decision Process

Date: 3/24/2013

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The purpose of this memorandum is to submit our Section IV decision process for our design project.

This memorandum contains an introduction to our decision process, our criteria, our alternative solutions, an explanation of the Delphi method, the Delphi Chart, and our final decision. Thank you for reading and we look forward to feedback about Section IV.